

Standing Order

Please set up the following Standing Order and debit my/our account accordingly

MY ACCOUNT DETAILS

Account Name

Account Number

BENEFICIARY ACCOUNT DETAILS

Bank

Branch Address

Postcode

Sort Code

Account Name

Account Number

Payment Reference (if applicable)

INSTRUCTION

Amount (in words)

Amount (in figures)

£														
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First Payment Date

D	D	M	M	Y	Y	Y	Y
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Next Payment Date

D	D	M	M	Y	Y	Y	Y
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Expiry Date

D	D	M	M	Y	Y	Y	Y
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Frequency

Weekly Fortnightly Monthly

Quarterly Half-yearly Annually

Other (specify) _____

AUTHORISATION

Name

Date

D	D	M	M	Y	Y	Y	Y
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Signature

INTERNAL USE ONLY